

**Washington County Library Board**  
May 23, 2022

**Present Board:** Burke, Foster-Huot, Kallstrom, Olayinka

**Staff:** Kaple, Noyes, Schulte-Honstad, Stenftenagel

**1. Call to Order/Pledge of Allegiance/Recognition of the Public**

Burke called the meeting to order at 6.36 p.m. No members of the public were present.

No quorum was only available during section four of the meeting. No formal votes were able to be taken.

**2. Consent Agenda**

As quorum was not available at this time neither the consent agenda nor meeting minutes from the last two board meetings on November 15, 2021, and January 22, 2022, were approved.

**3. Election of Officers**

As quorum was not available at this time Election of Officers was unable to be held.

**4. Staff Updates**

Angie Noyes presented about the library's collection development statement and procedure. Her slides included information about what collection development is, how we decide which materials we purchase for the library's collection, a review of the library's updated collection development statement and procedures, and deselection. Stenftenagel talked about reconsideration of library materials and recent requests the library has received.

The board asked questions about how the community provides input, the differences between the Librarian I and II classifications, braille books, donations from the public, the differences between public and academic library collections, and where weeded materials go.

**5. Director Updates**

Stenftenagel shared library statistics update. Highlights included visits are 51% higher in 2022 over 2021, overall projections for visits are 15% down from 2019 and 49% up from 2021, express locker usage is down from last year, to be expected, computer use is down significantly from 2019, new users are up over pre-pandemic numbers, digital interactions are down from 2020 and 2021 as libraries have been open full hours, physical items checked are up 1% over 2021 and 10% over 2019, and digital checkouts are way up at 42% over 2021 and 87% over 2019. In addition, total item circulation is up at 9% over 21 and 23% over 2019.

Stenftenagel notified the board that the Cottage Grove City Council passed a resolution in support of the Park Grove Library remaining in its current location.

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**6. Park Grove Library Tour and Demonstration**

Schulte-Honstad gave a tour of the Park Grove Library and provided a demonstration of the Contraption Club equipment, including a laser cutter and a 3-D printer.

**7. Board Member Discussion**

This was Olaynika’s final meeting. The board thanked him for his service and Stenftenagel read a thank you letter from District 5 County Commissioner Lisa Weik.

**8. Adjournment**

The meeting adjourned at 8:04 p.m.

The next scheduled meeting of the Library Board is Monday, July 25, 2022, at 6:30 p.m. Location is to be determined.