

Washington County Library Board

January 24, 2022

Due to the COVID-19 pandemic and in compliance with Minnesota Statute 13D.021, the Washington County Library Board held its January 2022 meeting via WebEx and telephone.

Present Board: Burke, Foster-Huot (partial), Johnson, McCulloch, Olayinka (partial), Olufson

Staff: Kaple, Nelsen, Rosten, Stenftenagel, Voto

1. Call to Order/Pledge of Allegiance/Recognition of the Public

McCulloch called the meeting to order at 6.46 p.m. No members of the public were present.

Quorum was only available during section four of the meeting. No formal votes were able to be taken.

2. Consent Agenda

As quorum was not available at this time neither the consent agenda nor meeting minutes from the last board meeting on November 15, 2021 were approved.

3. Election of Officers

As quorum was not available at this time Election of Officers was unable to be held.

4. Strategic Plan Environmental Scan – Jared Voto, Senior Planner, Washington County Administration

Voto walked the board through the process for the Library's strategic plan environmental scan. This included individual brainstorming for each section about the past, present, and future of the Library. Then each board members ideas were captured collectively by Voto. Ideas were captured via discussion and via the meeting's chat box.

Areas of reflection and discussion included:

- Past Accomplishments
- Past Setbacks
- Present Strengths
- Present Weaknesses
- Future Opportunities
- Future Risks

Voto indicated that he would compile all information shared and send it out to the full board for comment and to ensure that the information was captured accurately from the Board's perspective.

5. Director Updates

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Stenftenagel shared an update on County Board's approval to stop charging \$8 processing fees on long overdue items and their approval to waive existing fees of this type from all borrower accounts. This change in practice restored access to over 3,000 existing members, over 1,000 of which are minors.

6. Board Member Discussion

No discussion.

7. Adjournment

The meeting adjourned at 8:02 p.m.

The next scheduled meeting of the Library Board is Monday, March 28 at 6:30 p.m. Location is to be determined.